



ONTARIO SKEET SHOOTING ASSOCIATION

CONCUSSION AWARENESS, PREVENTION, AND MANAGEMENT POLICY

As [AFFIRMED](#) by the OSSA'S Board of Directors
at the Meeting of Directors

Held VIRTUALLY on [23 April 2024](#)



Ontario Skeet Shooting Association

P.O. Box 233, PO MAIN

PETAWAWA, ON K8H 2X2

Correspondence: ossasecretary@gmail.com

Treasurer: ontarioskeettreasurer@gmail.com

Website: <https://www.ontarioskeet.ca/>

Objective

This policy has been developed to provide a foundation for the Ontario Skeet Shooting Association (OSSA) to support and promote concussion prevention and management strategies within sport, recreation and physical activity providing organizations in the Province of Ontario.

This policy has been prepared for general informational purposes only. It is not intended to and should not constitute any medical or legal advice and does not contain any medical diagnoses, symptom assessments or medical opinions.

Definition

A concussion:

- Is a brain injury that causes changes in how the brain functions, leading to symptoms that can be physical (e.g., headache, dizziness), cognitive (e.g., difficulty concentrating or remembering), emotional/behavioural (e.g., depression, irritability) and/or related to sleep (e.g., drowsiness, difficulty falling asleep),
- May be caused either by a direct blow to the head, face or neck, or a blow to the body that transmits a force to the head that causes the brain to move rapidly within the skull,
- Can occur even if there has been no loss of consciousness (in fact most concussions occur without a loss of consciousness), and
- Cannot normally be seen on X-rays, standard CT scans, or MRIs

**This definition adopted from the Ontario Ministry of Tourism, Culture and Sport Concussion Guidelines document available at: http://www.health.gov.on.ca/en/public/programs/concussions/docs/mtcs_concussion_guide_en.pdf*

Policy Development Principles

The Ontario Skeet Shooting Association (OSSA) takes seriously the health and well-being of all participants in sport and recreation activities and is committed to helping all Canadians lead safe, healthy, active lives.

Although our sport does not have any reported cases of concussion, the OSSA has a role to play in ensuring the safety of those participating in physical activity within our sport and for encouraging and motivating participants and activity-providing agencies to assume responsibility for their own safety and the safety of others.

Recognizing and responding properly to concussions when they first occur can help prevent further injury, permanent brain damage, or even death. Awareness of the signs and symptoms of concussion



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and knowledge of how to properly manage a concussion is critical to recovery and helping to ensure the individual is not returning to physical activities too soon, risking further complications.

A concussion is a clinical diagnosis made by a medical doctor. It is critical that someone with a suspected concussion be examined by a medical doctor or nurse practitioner.

Concussion prevention and management should be positioned within broader injury management strategies that are adopted by organizations that provide sport, recreation and physical activity opportunities in their policies or action plans.

Policy Statement

OSSA is committed to ensuring that all its stakeholders, including staff, volunteers, and board members:

- Have knowledge on concussion prevention, detection, and treatment
- Work, volunteer and manage an environment which minimized the risk of concussion
- Share concussion information with its partners

Procedure / Provisions

The OSSA has adopted the following guidelines from the Play Safe Initiative, available on their website at: <http://www.playsafeinitiative.ca/>

In order to better prevent the occurrence of concussions and manage the trauma if and when it occurs, organizations that provide sport, recreation and physical activity opportunities should:

1. Be Ready For An Emergency
Create, communicate, and practice an emergency medical plan. These plans often include contact information for local emergency medical responders and the location of trauma centres, if available.
2. Ensure Safety During Activity
 - a. Limit contact during practices and matches, in particular for younger participants.
 - b. Modify rules to limit the use of certain practice drills or techniques to help reduce the risk of injury.
 - c. Check equipment often. Make sure equipment fits well, is in good condition, is stored properly, and is replaced according to manufacturers' instructions.
3. Build The Science
Collect and analyze data from the number of concussions reported by participants during the calendar competitive season.



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Study or evaluate changes in concussion knowledge, awareness, and action among coaches, parents, and participants before and after policies are instituted or changed.

4. Focus On Education

Post information for all participants in sport and recreation facilities and / or have information pamphlets on site should the information be required. Posted information may include concussion signs and symptoms, as well as what to do if a concussion occurs.

The organization may choose to host or mandate education sessions and invite participants, parents, coaches, officials, and healthcare professionals.

5. Manage Return To Sport

6. Should a participant suffer a concussion, the organization would be wise to insist upon medical clearance before such participant returns to re-engaging in their sport and / or physical activities. This restriction should be assessed on an “as needed” and individual basis.

7. In addition, the OSSA recommends to its affiliated sport organizations to reference the recommendations of the Canadian Concussion Collaborative (CCC) for policy development regarding sport-related concussion prevention and management in Canada as posted on their website at: <http://casem-acmse.org/education/cc/>

Review and Approval

Policy Developed By: Ontario Council of Shooters and its Member Organizations. Date of Approval: 26 April 2014. Policy Approved by: OSSA Board of Directors and Adopted by Each; Date of Latest Review: 01 July 2019

The Ontario Skeet Shooting Association’s President and the Vice-President shall review this policy on an annual basis.

This Policy is to be Reviewed and Approved at the Ontario Skeet Shooting Association’s Annual General Membership Meeting every three (3) years, or as necessary.

This policy was affirmed by the Ontario Skeet Shooting Association’s Board of Directors on 23 April 2024.



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Revision History

Date	Description	Reviewed By	Approved By	Affirmed By
April 2014	Policy First Written	N/A	N/A	N/A
26 April 2024	Policy Reviewed and Approved by OSSA Board of Directors	BOD	BOD	N/A
29 Nov. 2014	Policy Reviewed and Approved by OSSA Board of Directors and Membership	BOD Membership	BOD Membership	N/A
01 July 2019	Policy Reviewed and Approved by OSSA Board of Directors	BOD	BOD	N/A
01 Dec. 2020	Policy Reviewed and Approved by OSSA Board of Directors	BOD	BOD	N/A
23 April 2024	Tri-Annual Review of Policy - Minor grammatical amendments. - Minor formatting amendments.	BOD	N/A	BOD
13 Nov. 2025	Annual Policy Review by President & Vice-President – No Amendments	President Vice-President	N/A	N/A